

<p style="text-align: center;">KENTUCKY CORRECTIONS Policies and Procedures</p>	<p>Policy Number</p> <p style="text-align: center;">27-20-03</p> <p>Date Filed</p> <p style="text-align: center;">January 12, 2005</p>	<p>Total Pages</p> <p style="text-align: center;">2</p> <p>Effective Date</p> <p style="text-align: center;">May 26, 2005</p>
<p>Authority/References</p> <p style="text-align: center;">KRS 196.030 and KRS 196.035</p>	<p>Subject</p> <p style="text-align: center;">PRISONER STATUS CHANGE</p>	

I. DEFINITION

As used in this document, the following definition shall apply:

“Prisoner status change” means an electronically produced document that contains information concerning an incarcerated felon. This information is provided by the Probation and Parole officer and is used to track the location of a controlled intake inmate.

II. POLICY and PROCEDURES

Upon being informed of a status change of an inmate awaiting transportation to an institution, the Probation and Parole officer shall complete a prisoner status change showing:

- A. County of Commitment - For technical violators use county of violation rather than county of original commitment.
- B. Reason for Change of Status
 1. Return to Community Supervision - To be used when a parole violator is released from jail. When this occurs, an additional copy of this form shall be sent to: Offender Records in Central Office.
 2. Community Center Inmate Returned to Institution - FOR USE ONLY BY COUNTIES HAVING COMMUNITY CENTER PRISONERS - This is for prisoners who are transferred back to the institution for disciplinary or administrative reasons. This prisoner does not enter the institution through controlled intake, but the parole officer shall verify the dates for payment to the jailer for per diem costs pursuant to KRS 532.100(6).
 3. Transfer to Another County Jail

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NOTE: A copy of the prisoner status change shall be sent from the sending officer to the receiving officer.

Reason for Transfer:

- a. Pending Charges - Indicate pending felony or misdemeanor charges.
- b. Other - Used to describe any events not covered by 1 through 8, such as for overcrowding, security problem or medical reasons.

B. Comments - Provide any other pertinent information.